



8180 Manitoba St. #347
 Playa del Rey CA 90293
 424-672-0771

advertising@scbeachlife.com

FAX Booking Order To: 310-300-0306

INVOICE

Company Name & Contact

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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ITEM	DESCRIPTION	PACKAGE	TOTAL
FP AD	I'd like to book this Ad size \$ 600 <input type="checkbox"/>	Check the area you want your ad distributed in <input type="checkbox"/> Playa del Rey <input type="checkbox"/> Playa Vista <input type="checkbox"/> Westchester <input type="checkbox"/> El Segundo <input type="checkbox"/> Marina del Rey <input type="checkbox"/> Manhattan Beach <input type="checkbox"/> Hermosa Beach	
1/2 AD	I'd like to book this Ad size \$ 350 <input type="checkbox"/>		
1/4 AD	I'd like to book this Ad size \$ 175 <input type="checkbox"/>		
FP AD	I'd like to book my AD in the Online Version \$175 <input type="checkbox"/>		
		date:	
ARTWORK	My Ad needs building, please do it for FREE <input type="checkbox"/>		NO CHARGE
	I have supplied my ad copy and logo for my Ad <input type="checkbox"/>		
	I already have my artwork <input type="checkbox"/>		
ONLINE	I'd like my Ad ALSO included in the Online Magazine <input type="checkbox"/>		NO CHARGE
	I'd like a FREE 2 mth. web page on the site SPOTS IN THE CITY <input type="checkbox"/>		
External Costs			
TOTAL			

DEPOSIT	BALANCE
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TERMS & CONDITIONS

- A well-defined and well-documented job brief is required for each and every job.
- All jobs require a deposit before the job begins, no exceptions. Payment of outstanding balance upon completion of Finished art work (FAW) or to be determined.
- Cheques are made payable to: **EMAGINATIVE MEDIA**
- Cancellations of appointments without 24 hr. notice will be billed a \$170 consulting fee – no exceptions.
- A clients' request, after consultation, for an invoice and design draft signifies an agreement of the above contract.
- In the event of job cancellation, all ownership rights and deposits are retained and or a 35% fee plus any expenses incurred shall be paid by the client.
- Two client request changes allowed after job completion, each change thereafter to be billed at the rate of \$75 per hour.
- Design and Production dates are subject to change depending upon client's needs/requests.
- The above figures represent the job as quoted and does not reflect any additional external charges that may occur.
- All job estimates are quoted based on the client supplying all text copy and finish ready photographs, unless otherwise stipulated.
- Any alterations of original artwork creating additional art is prohibited and constitutes additional use and will be billed accordingly.
- Client agrees that all images used are copyright free or expressed permission was granted.
- All ads must have payment in full before going to press. Otherwise space will be filled with another ad.